

SCANZ Meeting
14th March 2021
Meeting Opened 8.40pm

Present:

Liz Brodie
Richard Dagger
James Piesse
Will Howard
Declan Lennon
Elizabeth Kent

Apologies:

Kellianne Anderson

Agenda:

Treasurer:

How is the Treasurer changeover happening? Will and Declan are part way through - will have it sorted it by the end of the week.

Paypal stuff as per e-mail to the group. We think a couple of people paid by Paypal. Can you (the treasurer) check with SCANZ Treasurer please and if they have a balance in the Paypal account, and have it transferred to Southron Guards account ?

Will will check the paypal account, and go over it with Declan. Will will then write a process document on how to do this.

Can he chase up on the paypal for Hugh and Lousie - Will do this this week.

Paypal - we need to have minutes for a letter to go to paypal for transferral of contact person.

Will will try and find out what we need to do.

It is good to have a second person on the paypal account so we don't have a single point of failure.

E-mail

We have e-mail account boxes, which are separate from committee mailing list. We don't know about this. They were not handed over previously, James will try and sort it out how to access them.. Are they necessary etc?. Will says there is a SCANZ gmail treasurer account that receives everything sent to the treasurer, as Will didn't know the treasurer email existed originally.

Bullying policy.

Richard hasn't sent out the draft policy for consultation yet, he will try to send it this week.

Next Meeting 11th April 2021

Meeting closed 8.58 pm

