

SCANZ Committee Meeting

Meeting opened 7:33pm 15 February January 2026, on-line.

Attending: Kerry McSaveney (Chair), Jacqui Macgregor-Pahl (Vice-chair), Scott Campbell (Secretary), Zara Kinsett (Registrar).

Apologies: Richard Goodwin (Treasurer), Tegan Hunter (Kingdom Seneschal).

- 1) No conflicts of interest declared.
- 2) Previous minutes (January meeting, Item 1) - accepted as correct
- 3) Correspondence:
 - a) SCA Ltd (Oz)
 - i) Noted our displeasure with SCA Ltd for an AltCrown email to SCA Inc, claiming SCANZ support for something we had not seen before it was sent.
ACTION: Kerry to draft a "Really? Not good enough!" response to SCA Ltd.
 - b) SCA Inc (US)
 - i) response to SCA Ltd email, reiterating the original 2027+ timetable for any AltCrown decision by the US board. A joint meeting seems to be the only option to soften entrenched attitudes - see 8ai) below.
 - ii) Additional to previous message from US Corporate Operations about Critical Vulnerability detected in Lochac servers: Lochac webwright is engaging with US board's cyber insurance agent to find a resolution. Our strong desire is to continue using the [.sca.org](https://www.sca.org) suffix in our web addresses, so mollifying US insurance agents sufficient to allow SCA Inc to continue with this seems to be a requirement. No action currently required from SCANZ.
 - c) Sam West/Kotek re First Aid policy - see 10b) below.
- 4) Treasurer's Report
 - a) This reign's travel fund allotment has been used up as of February.
 - b) Southron Gaard has caught up outstanding levies and event memberships. Closing old bank accounts.
 - c) Corporate is getting steady membership income each month.
 - d) Early cancellation of Westpac Merchant facility for EFTPOS at CF: I'm going to ask for some fees reversed and for establishment fee next time we want it to be waived.
 - e) Quarterly reports from all groups were received and the reeves seem to be ok. Darton reeve changeover is happening; online banking access will be sorted out this week.
 - f) I ran the Canterbury Faire gate admin, which I think went fairly well. Working with the steward now to get it all tidied up this month if at all possible.
 - g) There is strong interest from Kingdom Seneschal about a better events management system. I will try to get this project underway.
 - h) Re-engage with IRD to sort out our NFP status now the constitution should meet their approval.
 - i) Other to-dos: engage with Garden City Accountants before the end of financial year; pay SCA Inc outstanding membership fees.
 - j) Current Treasurer's term ends in September. Recommend that the vacancy be advertised. Richard intends to re-apply.
- 5) Registrar's Report
 - a) Membership dithering between 250-260 over recent months. No significant trend.
- 6) Kingdom Seneschal's Report
 - a) Have new Kingdom Hospitaller and shortly a new Chronicler. Still need a new Youth Officer; it's a Deputy role so the Kingdom won't be lost if the position falls vacant, but groups with eager Youth officers will be very sad for lack of an upline.
 - b) Will soon need a Crown Events deputy, and the Chirurgeon role out for advertisement now.

- c) Still don't have a Coronation for Spring '26 locked in. During the next week I will be attempting to peer pressure some groups to run a Crown event. I need help encouraging more Crown bids.
- 7) Constitutional
 - a) Actions from SGM
 - i) **ACTION:** Kerry to update the Constitution wiki, and peel off a good PDF copy to be lodged with the Societies Commissioner.
 - b) Officer consents
 - i) Received from 19 of 24 current officers, plus 1 pending, 2 more pending baronial step-up, and 2 laggards being chased (first reminder sent). Targeting all consents in place by 1 April.
 - c) Changes to Kingdom Law
 - i) SCANZ wiki has draft changes available for general viewing at https://scanzwiki.fullmesh.co.nz/index.php/Changes_to_Kingdom_Law.
- 8) Progress reports from working groups
 - a) Alternative Crown
 - i) Joint meeting with Ombudsman (SCA Inc + SCA Ltd + SCANZ). This seems like the simplest way to get some traction on SCA Inc's latest statement of timeline.
ACTION: Kerry to arrange this. The range of time zones makes it a challenge.
 - b) Server migration
 - i) From Scott/Bear: "Nico, David and myself had a good chat at Faire and have plans going forward. David to finish the Mailman move and then he's done. I'll get access to the new server and we will put up Masonry contact info onto relevant hosted content." Committee wants to see detail of Masonry content before going live.
- 9) Additional working groups/sub-committees
 - a) Affiliation agreements
 - i) Committee will write to SCA Inc, requesting updates to Corpora to remove those elements specific to SCA Inc and US jurisdiction. This change would allow all the affiliation agreements to become much simpler, since the lists of exceptions to Corpora could be greatly reduced or completely removed. **ACTION:** Kerry to propose wording. Still open.
- 10) Other business -
 - a) **ACTION:** Scott to follow up hot work reporting requirements. Not yet progressed.
 - b) First Aid policy -
 - i) review of current Lochac policy noted that Lochac Chirurgeon's page is 10 years out of date. Discussion on the role of the Kingdom Chirurgeon; does not seem to be involved in management of incident reports into any useful database.
ACTION: Kerry to ask Kingdom Seneschal to review the KC's function, and how this might be morphed into something more useful.
 - ii) Discussion about merits/practicality of requiring some basic 1st aid kit at weekly practices/meetings. Particularly that any ageable material be regularly checked and replaced as necessary. This could include anything as part of an AED.
 - c) Closed session.
 - d) Committee absences and coverage: nil
 - e) Next committee meeting to be on 15 March.

Meeting closed at 9:14pm.

Items

Item 1a - Draft Minutes - 18 January 2026 SGM

Meeting opened 7:30 pm 18 January 2026, with a quorum present.

Present: Kerry McSaveney (Chair), Jacqui Macgregor-Pahl (Vice-chair), Scott Campbell (Secretary), Richard Goodwin (Treasurer), David McLagan, Scott Astill, Joan Smith.

Observing: Tegan Hunter/Mildryth (Kingdom Seneschal).

Apologies: none.

Single item of business: moved Kerry, seconded Jacqui, that the constitution changes as detailed in Annex 1 be approved. Carried unanimously, no abstentions.

Meeting closed 7:32 pm.

Annex 1 - the business

Proposed that two changes be made to the 2025 constitution. These changes are a single item of business, meaning that either both or neither of these changes will be made, according to the vote at the meeting.

Change 1. Remove clause d) from section 1.6.3 under "*The purposes of the society*" and renumber the remaining clauses of that section.

*1.6.3 But SCANZ will not operate for the financial gain of members simply if SCANZ -
~~d. provides benefits to members or their families to alleviate hardship,~~*

Change 2. Add the following clause in section 11.1 "Alterations to the constitution", and renumber the following parts of that section.

"11.1.2 No addition to, deletion from or alteration of the organisation's rules shall be made which would allow personal financial gain to any individuals. The provisions and effect of this clause shall not be removed from this document and shall be included and implied into any document replacing this document."

The background to these changes

The Inland Revenue Department has requested that we make these changes to our constitution to maintain our income tax deduction as a not-for-profit organisation. We have disputed the need for these changes since we consider that the current wording is allowed for in the Incorporated Societies Act 2022, either explicitly for the first text, or implicitly for the second text - all incorporated societies are required to be not-for-profit by law anyway.

The Incorporated Societies Office are following up with IRD as to why we have been asked to remove a clause that has been provided by law. We suspect the IRD staff member who made the request for these changes was not aware of its origin.

Unfortunately, communicating with IRD appears to be a very slow process and we are running out of time, so this SGM will be to approve these changes so that we can avoid any tax issues while negotiation happens. Should further discussions with IRD result in our not requiring its removal before the meeting, we will not vote on it. If

(more likely) the IRD discussion runs on past 18 January, we shall vote to remove it, noting that we may change it back in the future, if IRD can be talked around.

Item 1b - Draft Minutes - 18 January 2026 meeting

Meeting opened 7:33pm 18 January 2026, at Canterbury Fair, main hall.

Attending: Kerry McSaveney (Chair), Jacqui Macgregor-Pahl (Vice-chair), Scott Campbell (Secretary), Tegan Hunter (Kingdom Seneschal).

Observing: Scott Astill, Joan Smith, Peter Grooby.

Apologies: Richard Goodwin

- 1) No conflicts of interest declared.
- 2) Previous minutes (November meeting, Item 1) - accepted as correct
- 3) Correspondence:
 - a) SCA Inc - Youth Armoured Combat rules update received for commentary. SCALA/SCANZ edits returned to the US.
 - b) Insurance broker - during discussion about CF and St Sebastians event, Marsh Ltd (Nicola Frayle) advised that the revenue trigger for events does not apply, since these are members-only events. Other insurance triggers remain effective (animals, hot work, etc). Peter Grooby noted that effective insurance cover for some mishap may depend on having proper hot work documentation. **ACTION:** Scott to follow up hot work reporting with Peter.
 - c) Sherwater seneschal - clarification of Sherwater boundaries.
- 4) Treasurer's Report - no report received.
- 5) Registrar's Report- no report received.
- 6) Kingdom Seneschal's Report
 - a) Nothing of consequence to report. SCALA are (re)advertising their Youth Officer position.
- 7) Constitutional
 - a) Actions from SGM
 - i) **ACTION: Kerry** to update the Constitution wiki, and peel off a good PDF copy to be lodged with the Societies Commissioner.
 - b) Officer consents
 - i) Scott is progressively collecting consents for the 24 SCANZ officers. Quite a few of these people are at Canterbury Fair and can be collected directly.
 - c) Changes to Kingdom Law
 - i) SCANZ wiki has draft changes available for general viewing.
- 8) Progress reports from working groups
 - a) Alternative Crown
 - i) Joint meeting with Ombudsman (SCA Inc + SCA Ltd + SCANZ). - Kerry is still trying to arrange this. The range of time zones makes it a challenge.
 - ii) Opinion paper on SCA Inc actions - thank you to Irina Lubomirska. No decision on next steps.
 - b) Server migration
 - i) Scott Astill (Bear) to consult with David Robb at Fair about a process for Masonry to take up the admin of SCANZ server. Email list migration to be included when possible.
- 9) Additional working groups/sub-committees
 - a) Affiliation agreements
 - i) Committee will write to SCA Inc, requesting updates to Corpora to remove those elements specific to SCA Inc and US jurisdiction. This change would allow all the affiliation agreements to become much simpler, since the lists of exceptions to Corpora could be greatly reduced or completely removed. **ACTION:** Kerry to propose wording.

10) Other business - none.

a) Committee absences and coverage: nil

b) Next meeting to be on 15 February.

Meeting closed at 7:58pm.

Item 2 - Action points

Date	Topic	Action	Status
20 October 2024	Corpora updates	Kerry to share with members, and work on translation for what that means for the Committee.	Sent out and included in Pegasus. No feedback received to us. Complete.
20 October 2024	Affiliation agreement	Jacqui to contact SCA Inc and get them to update affiliation agreement to the 2014 version, remind them to follow it, and open discussions about updating it (due to legal changes at our end)	Emailed SCA Inc
20 October 2024	Affiliation agreement	Kerry to email SCA Ltd (and check Drachenwald) to notify them that they have outdated affiliation and financial policy on the SCA.org website.	Partially completed. Still to contact Drachenwald.
20 October 2024	Treasurer's report	Richard to prepare report on recommended financial reporting standards	
20 October 2024	Registrar's report	Josie to follow up on increasing access to membership database so not reliant on one person	
20 October 2024	Server migration	Jacqui to chase up Lowrens re pricing	Lowrens to go ahead with pricing Set new membership fees after pricing confirmed
20 October 2024	Working with children & Youth	Jacqui to send out request for interested people about joint working group.	No progress.
20 October 2024	Constitution & affiliation agreement working group	Kerry to send out request for interested people about working group.	Sent out with Call for nominations. Follow Up again
20 October	Policy working	Check policies due for review	Partially

Date	Topic	Action	Status
2024	group		complete (unsure of complete list) KS has requested Kingdom Officers to check for their Society upline

Item 3 - Policies

A list of Society Officer policies (as referenced in Corpora) being compiled

Policy etc	Publication date	Review date
SCANZ Rules of Incorporation	September 2023	
Affiliation agreement - SCA Inc	10 Nov 2014 (signed 30 May 2015)	
Affiliation agreement - SCA Ltd	30 Sept 2015 (signed 2/11/15)	
SCANZ Code of Conduct	22 October 2022	
SCANZ Financial Policy	2023	
SCANZ Publication & Media Policy (Publishing Statement, Policies & Guidelines)	September 2008	
SCANZ Social Media Policy	10 July 2016	
SCANZ Privacy Policy	25 April 2022	
Children & Young People (Under 18) Participation Policy	March 2017	
SCANZ Bullying & Harrassment Policy	July 2021	
Livestreaming Policy Document (Joint)	1 February 2024	June 2026
February 2009 statement from the SCANZ Committee regarding the activities that may be carried out under event memberships vs full memberships	February 2009	
Lochac Issues Resolution Policy and Procedures	2024	