

SCANZ Committee Minutes

Meeting opened 7:33pm 18 January 2026, at Canterbury Fair, main hall.

Attending: Kerry McSaveney (Chair), Jacqui Macgregor-Pahl (Vice-chair), Scott Campbell (Secretary), Tegan Hunter (Kingdom Seneschal).

Observing: Scott Astill, Joan Smith, Peter Grooby.

Apologies: Richard Goodwin

- 1) No conflicts of interest declared.
- 2) Previous minutes (November meeting, Item 1) - accepted as correct
- 3) Correspondence:
 - a) SCA Inc - Youth Armoured Combat rules update received for commentary. SCALA/SCANZ edits returned to the US.
 - b) Insurance broker - during discussion about CF and St Sebastians event, Marsh Ltd (Nicola Frayle) advised that the revenue trigger for events does not apply, since these are members-only events. Other insurance triggers remain effective (animals, hot work, etc). Peter Grooby noted that effective insurance cover for some mishap may depend on having proper hot work documentation. **ACTION:** Scott to follow up hot work reporting with Peter.
 - c) Sherwater seneschal - clarification of Sherwater boundaries.
- 4) Treasurer's Report - no report received.
- 5) Registrar's Report- no report received.
- 6) Kingdom Seneschal's Report
 - a) Nothing of consequence to report. SCALA are (re)advertising their Youth Officer position.
- 7) Constitutional
 - a) Actions from SGM
 - i) **ACTION:** Kerry to update the Constitution wiki, and peel off a good PDF copy to be lodged with the Societies Commissioner.
 - b) Officer consents
 - i) Scott is progressively collecting consents for the 24 SCANZ officers. Quite a few of these people are at Canterbury Fair and can be collected directly.
 - c) Changes to Kingdom Law
 - i) SCANZ wiki has draft changes available for general viewing.
- 8) Progress reports from working groups
 - a) Alternative Crown
 - i) Joint meeting with Ombudsman (SCA Inc + SCA Ltd + SCANZ). - Kerry is still trying to arrange this. The range of time zones makes it a challenge.
 - ii) Opinion paper on SCA Inc actions - thank you to Irina Lubomirska. No decision on next steps.
 - b) Server migration
 - i) Scott Astill (Bear) to consult with David Robb at Fair about a process for Masonry to take up the admin of SCANZ server. Email list migration to be included when possible.
- 9) Additional working groups/sub-committees
 - a) Affiliation agreements
 - i) Committee will write to SCA Inc, requesting updates to Corpora to remove those elements specific to SCA Inc and US jurisdiction. This change would allow all the affiliation agreements to become much simpler, since the lists of exceptions to Corpora could be greatly reduced or completely removed. **ACTION:** Kerry to propose wording.
- 10) Other business - none.
 - a) Committee absences and coverage: nil
 - b) Next meeting to be on 15 February.

Meeting closed at 7:58pm.

Items

Item 1 - Minutes of November meeting

Meeting opened 7:32 pm 30 November 2025.

Attending: Kerry McSaveney (Chair), Jacqui Macgregor-Pahl (Vice-chair), Scott Campbell (Secretary), Zara Kinsett (Registrar), Tegan Hunter (Kingdom Seneschal).

Observing: none.

Apologies: Richard Goodwin (Treasurer).

11) Conflict of interest check. None reported.

12) Previous minutes (Item 1) - accepted, subject to the month at the top being corrected to "October".

13) Correspondence:

- a) Kingdom Seneschal - re Strathcrobie changing from shire to hamlet. Secretary replied with SCANZ approval for the change.
- b) Companies Office/IRD - nothing received. See section 8a.

14) Treasurer's Report & business

- a) P&L - \$1140 surplus this month for Corporate and Kingdom.
- b) Westpac Merchant Facility - making progress. Jacqui should have an application form in her email. Once completed, we can get that up and running. The establishment fee is quoted at \$45 but may be waived since we are a customer already. Also, have confirmed we can cancel as needed, so we'll just have it running for January and then stop it.

15) Registrar's Report

- a) Membership at 261. No obvious trends over recent time.

16) Kingdom Seneschal's Report

- a) DEIB role - needs to be with SCANZ and SCA Ltd corporates, not a kingdom role. SCANZ DEIB role is currently retained by the committee, pending our call for applications (needs a job description).

17) Progress reports from working groups

- a) Alternative Crown
 - i) Joint meeting with Ombudsman (SCA Inc + SCA Ltd + SCANZ). **ACTION:** Kerry to set up a time for a live call. Ongoing issues of finding a common time (or even getting a reply from SCA Inc). Noted that SCA Inc board has completely turned over since AltCrown project was started.
 - ii) Report from Ray/Gomez - not circulated to all SCANZ committee. **ACTION:** Kerry to circulate material to other SCANZ committee members for review.
- b) Server migration - all web assets are now on the VPS. Mail lists are upgraded to Mailman3 on Paradise; stability checks before transferring to VPS. Started discussion with Masonry about ongoing support of VPS.

18) Additional working groups/sub-committees

- a) Constitution & affiliation agreements
 - i) IRD will not accept current Constitution wording, despite it being compliant with the IncSoc Act. Need an SGM to touch the Constitution to knuckle under to IRD wording demands. **ACTION:** Scott to a) arrange this meeting for CF; b) send out notice of meeting in time.

- ii) constitution changes have effects on Kingdom Law. **ACTION:** Kerry to circulate draft changes to Kingdom Seneschal and committee for review/comment.
- iii) review effects of constitution changes on affiliation agreement. No action this month.
- b) Working with Children & Youth - no action this month.
- c) Other policies (Item 3) -
 - i) update on review of draft Information Management Policy. No action this month.

19) Other business

- a) Insurance - Seneschal's event database sent two notifications: Canterbury Fair 2026 and St Sebastians 2026, with expected revenue exceeding \$10k. **ACTION:** Scott to pass these on to our broker.
- b) Committee Trello board content, review (Scott) - no action this month.
- c) Warrants for other SCANZ officers, update. No action this month.
- d) SCANZ officer declarations are coming in, slowly. Some B&B and group seneschals yet to return their declarations.

ACTION: Scott - a) chase up the missing declarations; b) file the received declarations in the SCANZ Google Drive, sorted by date to make age-out management easier.
- e) Groups page update for Sherwater - webwright sent query to respective seneschals asking their view on boundaries. No reply yet.
- f) Committee absences and coverage: nothing advised.
- g) Disputes (public excluded).
- h) Next meeting to be on 18 January, adjacent to the Special General Meeting. Current Constitution allows to skip a December meeting.

Meeting closed at 8:12pm.

Item 2 - Outstanding action points

(recent changes in **highlight**)

Date	Topic	Action	Status
16 Feb 2025	Server migration	Transfer progress from Paradise.	
20 October 2024	Working with Children & Youth	Jacqui to send out request for interested people about joint working group.	No progress.
20 October 2024	Constitution & affiliation agreement working group		

Date	Topic	Action	Status
20 October 2024	Policy working group	Check policies due for review	Partially complete (unsure of complete list) KS has requested Kingdom Officers to check for their Society upline. Went nowhere. KS and KM only have uplines into SCA Inc. Other offices may have developing lines.

Item 3 - Policies

A list of Society Officer policies (as referenced in Corpora) being compiled

Policy etc	Publication date	Review date
SCANZ Rules of Incorporation	September 2023	
Affiliation agreement - SCA Inc	10 Nov 2014 (signed 30 May 2015)	
Affiliation agreement - SCA Ltd	30 Sept 2015 (signed 2/11/15)	
SCANZ Code of Conduct	22 October 2022	
SCANZ Financial Policy	2023	
SCANZ Publication & Media Policy (Publishing Statement, Policies & Guidelines)	September 2008	
SCANZ Social Media Policy	10 July 2016	
SCANZ Privacy Policy	25 April 2022	
Children & Young People (Under 18) Participation Policy	March 2017	
SCANZ Bullying & Harassment Policy	July 2021	
Livestreaming Policy Document (Joint)	1 February 2024	June 2026
February 2009 statement from the SCANZ Committee regarding the activities that may be carried out under event memberships vs full memberships	February 2009	
Lochac Issues Resolution Policy and Procedures	2024	