

# AGM Treasurers Report for SCANZ

For period ending 31<sup>st</sup> March 2023

Completed by Jasmine Fuller on 9<sup>th</sup> July 2023

After having taken over from the previous treasurer in Jan 2023, a number of concerns were needed to be raised regarding the accuracy of the accounts both in corporate and the branches. I have worked alongside Scott (SCANZ Exchequer) and Richard (Chair) to resolve these issues and bring the xero up to an accurate and GAAP (General Accepted Accounting Principles) standard going forth. A number of adjustments will be noted in the financial statements, as outlined in the key points below.

Also of note, is the establishing of an umbrella corporation bank account, combining all the branches individual accounts into subsidiary accounts of SCANZ with Westpac. This will allow the standardization of bank feeds, reporting and signatory changes to commence, further reducing potential issues as signatories change and from manual importing of bank feeds. This has not yet taken effect but advances towards it have been made with an effective changeover date in the near future within the current financial year.

## Key points of interest

- SCA org affiliation arrears have been brought up to date, comprising of 3 years of arrears. This will show a higher than normal expenditure for affiliation costs than what will normally be shown.
- A number of Fixed assets have been removed from the Fixed asset register that were incorrectly entered. As discussed by the IRD (Inland Revenue Department), as of 17<sup>th</sup> March 2021, a fixed asset is property with a purchase cost of over \$1,000 with a life expectancy of greater than five years. Much of the existing asset register was comprised of low cost assets of \$500 or less that were not required to be within the depreciation schedule. This will reflect by showing a large number of disposals being written off into the Operating Expenses account "Fixed assets written off".
- There are a number of corrections to the reconciliation reports of various reeves due to errors in the reconciliations – primarily the same transactions multiple times due to incorrect records on the corporate accounts. These errors spanned back over the past two years and adjustments have been made with manual journals and entries to correct these. Alongside this, the reeves have begun undergoing training by myself in the use of Xero to reduce the potential of further concerns from arising as they become more aware of what to look for. These adjustments are reflected in the P&L Operating Expenses under the account of "Errors/Corrections".