

## Agenda

### Society for Creative Anachronism (New Zealand) Inc. Annual General Meeting

Sunday 15th September, 2024

#### Introduction

Voting can be either be done postally by emailing [registrar@sca.org.nz](mailto:registrar@sca.org.nz) up until 5pm Sunday 15th September, or you can vote in person at the online meeting on Discord at 7:30pm on Sunday 15th September. In person voting will be done by a digital show of hands and therefore is unable to be confidential. Please note that you are only allowed one vote.

The counting of votes will be done by the SCANZ Registrar (Zara Kinzett) with Sam Chandler and Adam Parsons as scrutineers. The quorum for voting at the AGM is 27.

#### 1. Minutes of the 2023 AGM

The draft minutes of the 2023 AGM are to be found on the website with the rest of the documents for this AGM.

Please vote to accept or reject the minutes, by deleting one of the two following sentences as appropriate:

1. I vote **for** the acceptance of the minutes of the 2023 AGM as a true and accurate record.

1. I vote **against** the acceptance of the minutes of the 2023 AGM as a true and accurate record.

#### 3. Report from the President

Please find the President's Report available with the rest of the documents for this AGM.

#### 4. Annual End-of-year Accounts

The Treasurer's Report and End-of-Year Accounts for 2023/2024 Financial Year are to be found on the website with the rest of the documents for this AGM.

Please vote to accept or reject the report, by deleting one of the two following sentences as appropriate:

4. I vote to **accept** the End-of-Year Accounts for 2023/2024.

4. I vote to **reject** the End-of-Year Accounts for 2023/2024.

#### 5. Motions Submitted by Members

No motions were put forward by members.

#### 6. Motions Submitted by the Committee

##### Motion 6.1

Alter Part II, section 13a and 13.1a

From

*13. a) The Society may be wound up in the manner provided for in the Act*

*13.1 a) Application of Surplus Assets a. If upon the winding up or dissolution of the Society there remains after the satisfaction of all its debts and liabilities any property whatsoever the same shall not be paid to or distributed among the members of the Society but shall be given or transferred to some other organisation or body having objects similar to the objects of the first organisation, or to some other charitable organisation, within New Zealand*

To

*13 a) "The Society may be wound up in the manner provided for in the Act with all surplus assets after the payment of all costs, debts, and liabilities are to be distributed to a similar medieval reenactment not-for-profit entity/entities in New Zealand"*

Note from committee:

We are required under the 2022 Incorporated Societies Act to include in our constitution:

"The nomination of a not-for-profit entity, or a class or description of not-for-profit entities, to which any surplus assets of the society should be distributed on a liquidation of the society or on, or to enable, the removal of the society from the register (Section 26, 1, I)".

As hopefully this moment is far in the future and we will not know what other similar types of groups will exist at this time we have chosen to provide a class of not-for-profit entity rather than give specifics. In order to enable others to continue to our goal of educating people about the middle ages it was felt that the dispersal of our assets amongst a similar type of group would enable our work to continue in the future even if the SCA is no longer in existence.

Parry Field has information about the New Act and more information around this requirement can be found here:

<https://www.parryfield.com/the-new-incorporated-societies-act-2022-and-your-constitution-name-purposes-and-winding-up/>

6.3. I vote to **accept** the motion

6.3. I vote to **reject** the motion

**Motion 6.2:**

SCANZ has received a quote for Associations Liabilities Insurance from our insurance provider Marsh. This insurance will cover legal fees incurred should officers need legal defense as well as any fines that the Society may incur.

We need to decide which of these quotes we accept.

Option 1 - Limit of Liability - \$500,000

Excess - \$2,000

Annual Premium - \$2,430.00 plus GST

Option 2 – Limit of Liability - \$1,000,000

Excess - \$2,000

Annual Premium - \$3,205.00 plus GST

Option 3: Do not take on Associations Liabilities

Notes from the Committee:

These costs will almost certainly involve an increase in membership fees as the annual premiums for either option would be more than half of the annual SCANZ income. That will be worked out in the next financial year when we have the costings for changes to our IT infrastructure. We would recommend Option 2 for insurance as it provides us with more coverage.

Further information from the insurer about the various options can be found in the appendix to this document

6.4 I vote for **Option 1**

6.4 I vote for **Option 2**

6.4 I vote for **Option 3**

## **7. Nomination to the Committee**

We have received one nominations to the committee, from Kerry McSaveney

Kerry said:

Hi there,

I'd like to apply for a role on the SCANZ committee.

I have previously had multiple double shifts as Kingdom Earl Marshal and Kingdom Archery Marshal before that.

I am currently one year into a two-year term as the Society Marshal's emergency replacement deputy and the Deputy Society Marshal for Special Projects, though holding this Society office does not prevent me from holding another.

I have Opinions<sup>TM</sup> about the role of SCANZ in the kingdom's business because I don't want kingdom officers incurring liability for our committee without consent. Happy to help sort out the new rules of incorporation that will be required during the term.

Mundanelly I am a Principal Advisor at a government ministry, used to writing policy and procedure, navigating legislation, and identifying and mitigating risk.

Let me know if you need anything further.

Angele de Savigny, OP

Kerry McSaveney

As there is only one nomination for the committee Kerry McSaveney will be appointed following the AGM.

## Appendix: Further information on Association Liabilities Insurance

These quotes include a Marsh documentation fee of \$100.00

### Automatic extensions

Unless otherwise specified below, the Limit of Indemnity and the Policy Excess applies to all Automatic extensions.

Extension	Sub Limit
Advancement of defence costs	Amount
Automatic Reinstatement	payable for
Committees	Defence Costs
Continuity of cover	
Court attendance costs	\$20,000
Dishonesty of employees	
Emergency defence costs	10% of the amount payable for Defence Costs
Employment liability	
Estates, legal representatives and spousal liability	
Extended reporting period	
Fair Trading Act	
Health and safety defence costs	Amount
Intellectual property	payable for Defence Costs
Insured versus insured	
Investigations and inquiries	Amount
Joint venture	payable for
Loss of documents	Defence Costs
New subsidiary	
Outside position	
Public relations expenses	\$25,000
Punitive or exemplary damages	\$1,000,000 or the limit of indemnity, whichever is the lesser (Excess – the greater of \$10,000 or the Excess specified in the Schedule)

### Endorsements:

Molestation exclusion - This policy does not cover any Claim arising from or in connection with any actual or alleged molestation, interference with or mental or physical abuse of any person.

### Infectious Diseases Exclusion: Financial Lines – Associations

Your policy is amended as follows:

This Policy does not cover any claim, liability, cost or expense directly caused by or attributable to the existence of an Infectious Disease.

#### Definitions

Infectious Disease means any:

a) disease determined to be a Quarantinable Infectious Disease as defined by the Epidemic Preparedness Act 2006 or in respect of which a state of emergency has been declared under the Civil Defence Emergency Management

Act 2002 including any amendment, replacement, re-enactment, successor, equivalent or similar legislation including delegated legislation; or

b) outbreak of infectious disease declared as a pandemic or epidemic by the World Health Organisation or the New Zealand government or any New Zealand government agency; or

c) disease determined by the World Health Organisation to be a Public Health Emergency of International Concern (PHEIC).

#### Sanctions Exclusion

This Sanctions Exclusion applies despite anything to the contrary in the policy or any endorsement.

#### Sanctions Exclusion

This policy is deemed not to provide any cover, and no payment will be made or benefit provided, to the extent that the provision of such cover, payment, or benefit may breach or risk exposure to any:

1. Sanction, prohibition or restriction under United Nations resolutions; or

2. Trade or economic sanction, law or regulation of New Zealand, Australia, the United Kingdom, the United States of America or the European Union.

Any equivalent clause applying to the policy is superseded by the Sanctions Exclusion above. An equivalent clause may exclude, restrict, or deny cover, payments, services and/or benefits due to any sanction, prohibition, penalty, or restriction of any United Nations resolution, or the trade or economic sanctions, laws, or regulations of any country, and/or the European Union.

I also bring your attention to my Financial Disclosure Statement which has been updated to reflect the new Government compliance changes and outlines the advice I can provide together with information on our fee and brokerage structure and Complaint and Dispute Resolution process.