

## January 14th 2024 SCANZ Committee Meeting Minutes

Present: Josie Welch (Chair), Richard Goodwin (Vice-Chair), Jacqui Macgregor-Pahl (Secretary), Beth Kent (Registrar), Ray Gleeson (Kingdom Seneschal)

Apologies: Jasmine Fuller (Treasurer)

Observer: Adrienne

Meeting opened: 7:30pm

- 1) Previous Minutes  
Approved as correct
- 2) Conflict of Interest Check - None
- 3) Correspondence
  - a) Privacy Commission – confirmed that our Policy is also fully compliant for Photos.
  - b) Principality Survey – currently happening, will keep an eye on
- 4) Treasurer's Report
  - a) Bank Change – Morgan has lost some of the paperwork including the IRD confirmation and the last page with the signatures on it. She has also moved onto another role, so it is likely that it will end up being done by someone else. Jasmine is no longer able to go into her local branch to sign forms. They now require us to scan our forms, send them to Jasmine to print and sign. She then scans them with her signature and returns them to us to take into the bank.
  - b) Branch financial reviews – Treasurer absent, no update.

5) Registrar's Report

Membership at January 1 2024

	2024	2023
Ildhafn	35	34
Cluain	29	25
Darton	53	55
Southron Gaard	121	112
Total	240	227

In the last year recruitment figures were as follows

Ildhafn - 7 new members

Cluain - 2 new members

Darton - 4 new members

Southron Gaard - 26 new members

Total 39 new members in the last calendar year

A second laminator has been acquired, so Lists and Registrar rolls will definitely be separated.

**Action:** Richard to draft an email for advertising

6) Kingdom Seneschal Report

Seneschalate very busy.

Changes to the Australia/New Zealand Food Standards, although only for Australia. The SCA is probably exempt, although the Board is still deciding. They have a meeting 15/01.

New Chronicler and Events Deputy coming online.

SCANZ website is currently hosting all the Principality documents. Given that SCANZ is neutral on the matter, possibly these should be moved. At the very least, some should be re-written as currently they come across like a cult.

**ACTION:** Richard to email David re. hosting and potentially moving things.

Gomez has retaken ownership of the Event Steward documents and tidied them up.

## 7) Progress Reports

### a) Issue Resolution Policies and Procedures

[SCA Issue Resolution Policy and Procedures 26Nov23.pdf](#)

Angele's interpretation is that all Group Officers involved in issue resolution process are automatically Officers of SCANZ according to the wording of the Incorporated Societies Act and the Policy.

Richard's interpretation:

S45 of the Act talks about the Committee

S46 says that operations and affairs happen under supervision of the committee.

Corporate Officers (ie SCANZ) manage and supervise group officers (ie seneschals etc).

**ACTION:** Josie to contact Parry Field Lawyers Ltd to check that our interpretation is correct.

Adrienne noted that the Kingdom Seneschal is not able to suspend SCANZ Officers or Treasurer.

Richard responded that the Procedures for removing Board Members are noted in the Constitution and do not form part of the Issue Resolution Policy (separation of Game and Legal).

It was suggested that the distinction between Game and Corporate Officers should be explicitly added to the Policy as well.

### b) Alternative Crown – Poll is going live on 1<sup>st</sup> February. Nico is working on the website.

### c) The Container – Discussions have been held between Bernard, Josie, Trent and Sue and agreements reached.

Costs are to be split 50/50 between Darton and Ildhafn/Cluain. The arrears to be shared 50/50 and the ongoing costs will be shared 50/50.

The groups will sort the charging to individuals who are using the container.

Money should come in to Southron Gaard.

**ACTION:** Ginevra to check that SG has received money and advise.

### d) Insurance Policy Review – **ACTION:** Richard to sort quote for liability insurance.

### e) SCANZ Web office and hosting – David and Scott have been discussing the roll. Committee members at CF will meet with them there to discuss.

- f) Livestreaming – As long as it is made clear to attendees where things will be set-up for livestreaming and thus where not to be if you don't want to be visible, nothing needs to be added to Registration Forms.  
The Policy has been approved by SCANZ.  
**ACTION:** Ricard to publish to the website.
  
- g) Uncertainty whether the insurer knows about Crown, Coronation and CF.  
**ACTION:** Ginevra to resubmit documentation, just in case.

Any other business – None

Meeting Closed: 8:11pm

Next meeting: Sunday 18<sup>th</sup> February, 7:30pm