

Minutes of the SCANZ Committee Meeting - 31 July 2022

Meeting Opened: 7:32 pm

Present: Liz Brodie (Chair), James Piesse (Vice-Chair), Richard Goodwin (Secretary), Declan Lennon (Treasurer), Bill Dabbs (Kingdom Seneschal)

Apologies: Beth Kent (Registrar)

- 1) Acceptance of Previous Minutes
Accepted.
- 2) Correspondence
 - a) Approval for using other social media platforms - Lochac Social Media Officer, Miriam bat Shimeon

Approved. No changes to social media policy required. Richard to respond to Miriam.

- 3) Treasurer's Report
Correspondence with Ildhafn and SG reeves re payments to Mordenvale. They are happy they can handle this themselves. Scott Campbell will assist Trent once SG's payment is done.

Chair to advertise the Treasurer position as soon as possible.

- 4) Registrar's Report

Membership as at July 1

	2022	2021
Ildhafn	30	31
Cluain	27	30
Crown Lands	3	3
Darton	50	48
Southron Gaard	112	112
Total	222	224

2 new members in Ildhafn, 1 in SG in June

- 5) Kingdom Seneschal's Report
Society Seneschal report received. Discussions with SCA Inc re Bullying and Harrassment policy changes. Discussions re banishments from the royal presence

(Insert notes from Bill)

6) Progress Reports

a) Event Definition

- i) Do non garbed events (eg out of garb collegia) count as events?

Recommend that kingdom law remove "in-garb" that way out-of-garb collegia would be considered events under all other criteria. Bill to discuss with SCA Ltd.

- ii) Do activities that ask for equipment usage fees have to also pay event membership?

Kingdom Law states "Persons who pay no entry fee may be exempted from Kingdom Levy and SCANZ Event Membership". We are comfortable with an interpretation that an "equipment fee" which is clearly intended as a charge for the use of equipment only, and not required for entry to the event/activity would not be considered an entry fee and so payment of such an equipment fee would not trigger the requirement to pay an event membership in and of itself. Also since SCANZ event memberships are not required for regular activities, regardless of whether a fee is charged for those activities or not, it seems clear no event membership would be required in any case.

b) Covid Response Plan Changes

- i) Vaccine Pass Requirement

Committee reluctantly accepts that the vaccine pass mandate is no longer tenable and therefore no longer requires vaccine passes to be presented for attendance at events.

- ii) Other measures

The committee strongly advocates additional measures to reduce the increased risk of infection, including more frequent mask use, hand sanitising and social distancing, and will meet before the committee meeting to finalise policies for this.

c) Code of Conduct (Committee Members)

The SCANZ code of conduct has been a draft for some years. Need to complete this and release. Regionalisation changes made and announcements made seeking feedback.

Richard has notes. Discussed in committee. Will forward notes with a view to

responding publicly shortly.

d) Financial Policy (James)

Existing financial policy document for management of funds at group and SCANZ levels is being reviewed and updated. Committee Members and Declan to review.

Committee still reviewing however agree that this should be released for public comment at this point.

e) Bank account changes (Declan)

Moving group bank accounts to be sub-accounts of SCANZ account at Kiwibank and update SCANZ signatories.

Kiwibank to resend request some committee members. Declan to draft letter to Kiwibank and get it duly signed by two society officers and sent.

f) SCA Inc Affiliation Agreement

- i) *Payment of membership fees (Beth and Declan). Progress with ombudsman.*

SCA Inc treasurer emailed and reminded about invoice, no response that I've seen so far.

Noted there is a new ombudsman so they may be catching up.

- ii) *Agreement review (Committee Members). Concerns re notifications and consultation.*

Liz to correspond with SCA Inc President re concerns.

g) Insurance Policy Review

Queries raised about policy details. Review underway.

Acknowledgement from March re authority to discuss with Amy Dabbs. Amy to follow this up with questions soon.

h) Sanctions Guide (Bill)

Review commentary.

Still work in progress. Discussions with Society Seneschal ongoing.

i) Crown Tourney Format

TRMs initiative to have a Crown Fencing Tourney

No correspondence so far with SCAA Ltd. Liz to follow up.

j) Membership Fees Review

Review financial position and whether membership fees need any adjustment. Declan to provide corporate financial report, and James to collate some details re what's available for legal representation/advice should the need ever arise.

Declan to provide SCANZ-only P&L for budget purposes. James to provide document re other details for next meeting.

7) New Business

a) Need to ask for agenda for AGM and nominations for SCANZ board.

Liz to do this as soon as possible. Have emailed William re getting Chair email address reset to her.

b) Committee Activity calendar/reminders

Liz to discuss online calendar facility with William de Cameron.

Next Meeting: 28th August: 7:30pm.