

## November 19th 2023 SCANZ Committee Meeting Minutes

Present: Josie Welch (Chair), Richard Goodwin (Vice-Chair), Jacqui Macgregor-Pahl (Secretary), Beth Kent (Registrar), Jasmine Fuller (Treasurer)

Apologies: Ray Gleeson (Kingdom Seneschal)

Observer: David Hurst, Sue, Trent Deakin, Scott Campbell, Ian Williams

### 1) Acceptance of Previous Minutes

Minutes accepted as correct

### 2) Conflict of Interest Check     None to declare

### 3) Correspondence     All related to Progress reports and covered below.

### 4) Treasurer's Report

- a) Bank change - All required paperwork was signed by the committee members at Day of Dance (28/10) and dropped off to Westpac for Morgan. Nothing further has happened, Jasmine hasn't been advised that her paperwork is ready to sign.

**Action:** Beth to follow up with Morgan and see where things are at.

- b) Branch Financial Review – A few issues to resolve. Differences between receipts and payments, likely receipts missing. Expecting to be sorted shortly. Some memberships have been paid into the SG account.

### 5) Registrar's Report

Membership at November 1

	2022	2023
Ildhafn	32	33
Cluain	26	30
Crown Lands	3	2
Darton	54	50
Southron Gaard	109	127
Total	224	242

1<sup>st</sup> time memberships in both Ildhafn and Southron Gaard

- 6) Kingdom Seneschal Report  
KS absent, report rec'd by email.

7) Progress Reports

- a) Issue Resolution Policies and Procedures.

Some language required by the Incorporated Societies Act appears to be missing from the Policy, which makes the Society in breach. Specifically, the word 'dispute'.

Gib spoke to the specifics of the policy. The Definitions section seems to cover the language requirements.

Need to add into Section 2 something regarding the differences between a dispute, an issue, and a grievance.

"Preliminary investigation" implies that some further investigation is done after this stage. However usually, what is done here is all, so should it be called something else?

Legally, preliminary means it's the first and does not require there to be something else.

**Action:** Richard and Gib to discuss the language.

- b) Head Trauma –

Josie spoke to Altani. BoD looking at Sigvaldr to take this on when he steps up.

Richard had emailed several local SCAdians with medical backgrounds. He had one response that this was definitely something to deal with, one response that information would need to be gathered to determine if there was an issue and two who did not respond.

Gib spoke with his Deputy Kingdom Seneschal (Risk) hat on.

Mild concussions have definitely occurred in Lochac but are common in any contact sport.

CTE (chronic traumatic encephalopathy) can only be diagnosed by autopsy. It is a brain disorder caused by concussions or sub-concussions (which are harder to diagnose).

Evidence would be low. We need to raise awareness of the issues.

Any policy should be evidence led and support informed understanding.

Kingdom Seneschal has been asked multiple times for statistics and not responded. Are we actually collecting stats and if so, are better, same, or worse

than other sports?

Risk Management – unofficially, the biggest risk actually comes from falling backwards on a war field. Not from a sword blow to the head.

Gib feels (as a risk management person and a fighter) that the health benefits of participating in SCA combat activities far outweigh the level of risk. However, not enough work has been done yet to fully support that position.

- c) Insurance Policy Review – no change  
Need to sort out the Directors Liability Insurance. Next step is to submit a request for a quote  
**Action:** Richard to email for quote.
- d) New Incorporated Societies Acts and SGM – Wind up clause  
Feedback received regarding a potential beneficiary should the SCA be wound up in New Zealand. Under the Act we can note that it be a type of group rather than needing to name a specific beneficiary.  
Will note the beneficiary to be a group dedicated to Medieval Recreation.
- e) Container  
Earlier in the year invoices for rent arrears were sent to Darton, Ildhafn and Cluain. There were objections to the quantity and queries regarding how much SCANZ was putting towards it.  
The original proposal stated that SCANZ was paying the setup but not managing them. North Island groups would be paying the ongoing rental costs.  
  
SG have been paying currently but want to be reimbursed.  
  
Josie is happy to work with the seneschals of Darton, Ildhafn and Cluain to come up with a procedure for how things will work going forward.  
The costs are not SCANZ responsibility.  
**Action:** Josie to contact NI seneschals.
- f) Rapier Handbook – Final draft of Lochac Fencing Handbook Version 6 received.  
Jacqui concerned that there seems to be conflicting information about gloves between the armour rules (8.1 1a) and what is checked during armour inspection (12.2.3 2), but is aware that it could be a misinterpretation of the examples.

Motion to accept the new Rapier rules. Carried.

**Action:** Josie to advise Sigvaldr that SCANZ is happy with the rules and pass

on Jacqui's nit-picking.

- g) Livestreaming Policy – Does acceptance of streaming need to be done at sign-in?

Might need to get into the registrations for future events, but too late for the March Crown Tourney and May Coronation.

**Action:** Josie to contact Aethelred & Adrienne regarding the upcoming events.

- h) R&D information on Canon Lore – Gomez has spoken to Canon. They want the change to be noted.

However, currently it's formatted such that it looks like an award. R&D isn't something that comes from Crown, it's purely a Board thing.

Could just be a statement eg Stripped of all awards on [date].

**Action:** Josie to send feedback to Gomez

- i) Data Policy – Josie sent feedback Alain. Seneschals need a specific mailbox rather than a forwarding address.

Nothing further needed on this issue.

- j) SCANZ Web office and hosting – still no applications. Needs great publication. May need to start looking at external options if no one is interested.

Scott noted that he has been in communication with David about the requirements of the roll.

**Action:** Richard to re-email the webhost (and registrar) rolls.

- k) Alternate Crown subcommittee – Committee has met several times. A letter is going out shortly to SCA Inc, SCANZ, and SCA Ltd regarding the intentions and the process.

2) Any other business

None

Next meeting: Sunday 14<sup>th</sup> January 2024 at 7:30pm

Meeting closed: 8:35pm