

## Minutes of the SCANZ Committee Meeting - 18th September 2022

Meeting Opened: 7:30 pm

Present: Liz Brodie (Chair), James Piesse (Vice-Chair), Richard Goodwin (Secretary), Declan Lennon (Treasurer), Bill Dabbs (Kingdom Seneschal)

Apologies: Beth Kent (Registrar)

### 1) Acceptance of Previous Minutes

Accepted.

### 2) Correspondence

#### a) Pennsic Trailer Request - William Castille

Update from KingSen. SCAA has put some money into Stronger Kingdom Fund and also approached Rowany. No need for additional funds at this point. Will need to consider the "owner" entity if a purchase is made.

#### b) SCAA Proposed Affiliation Agreement Change - Jeremy Gregson (Nicodemus Novello) Secretary, SCA Australia

SCANZ Committee is comfortable with the proposed change and supports it. Richard to respond to Nico.

#### c) Experimental Rapier Armour Reductions - Kingdom Rapier Marshal

Concerns that the proposed experiments may pose a serious risk of injury. The proposed change to the back of the head protection is likely to be minimal risk. Arms and legs changes may increase risk of drawing blood but not significant injury. Body armour changes (downgrading from puncture proof to abrasion-resistant material) is likely to pose a significant risk of serious injury.

James to discuss with Alex (KRM) and convey our concerns about the body armour aspect of the experiment.

#### d) CF Container Rental - Scott Campbell

Will need to review SCANZ minutes circa late 2017. Container was purchased by SCANZ but need to confirm what the plan was re ongoing costs. Richard to discuss with William and Llewellyn as minutes on SCA NZ website only go back to 2019.

- e) Updated Incorporated Society's Act - Kerry McSaveny

See New Business.

### 3) Treasurer's Report

- a) Bank account signatories progress

Liz has signed form. James to sign next weekend then Declan with send to Kiwibank. No new text for authentication received by James. SG reeve handover happening.

Declan will send updated NDA/warrant document to required reeves.

- b) Looking for replacement.

No interest received as yet.

### 4) Registrar's Report

No report.

### 5) Kingdom Seneschal's Report

- a) Review of warrant confirmation process in Regnumator

Masonry has been busy with other server issues. Will followup for next month.

- b) Confidential parts of report suppressed.

### 6) Progress Reports

- a) Covid Response Plan Changes

*Discuss feedback received by Kingdom Seneschal*

No further action required at this based on the feedback received.

- b) Code of Conduct

*The SCANZ code of conduct has been a draft for some years. Need to complete this and release. Feedback received and committee response drafted*

Richard has sent altered document and commentary to group lists and Althing.

- c) SCA Inc Affiliation Agreement

- i) *Payment of membership fees (Beth and Declan). Progress with ombudsman.*

Still waiting for response from Ombudsman. Registrar is temporarily unavailable.

- ii) *Agreement review (Committee Members). Concerns re notifications and consultation.*

Discussed waiting until other changes made, however the concerns raised don't cross other work so can be actioned concurrently.

- d) SCAA/SCANZ affiliation agreement  
*Review and Renewal required every 3 years*

No progress this month.

- e) Insurance Policy Review (Richard)  
*Queries raised about policy details. Review underway.*

Three points in discussion form correspondence with Amy Dabbs:

- i) Can increase public liability amount covered to \$5m (from \$2m) for \$68.25 + GST (pro-rata amount for 9 months). May be an administration fee involved.

Committee agrees and directs Amy to make this change.

- ii) Endorsement re large events.

We will have to notify the insurer of large events (more than \$5000 revenue or more than 500 people) approx 4-6 weeks before the event. We will need to have a procedure for this, advise the group seneschals and update the website. Amy to communicate directly with Edward Braithwaite for this for Coronation as a test case.

- iii) Associations Liability

Amy to complete application for quote. Declan to send financial reports to Amy for inclusion.

Directors indemnity insurance would be included with Associations Liability.

- f) Sanctions Guide (Bill)  
*Review commentary.*

Working with Count Henri on his suggestions. In discussion with SocSen as well.

- g) Crown Tourney Format  
*TRMs initiative to have a Crown Fencing Tourney*

See SCAA Proposed Affiliation Agreement Change under Correspondence

- h) Membership Fees Review  
*Review financial position and whether membership fees need any adjustment.*

Deferred pending insurance quote.

- i) SCANZ AGM (Liz)  
*Need to ask for agenda for AGM and nominations for SCANZ board.*

Have received one expression of interest but no nominations as yet. With new Incorporated Societies Act we will require nominee to confirm in writing that they are not disqualified from being a director of an incorporated society.

- j) Committee Activity calendar/reminders (Liz)  
*Use of online calendar facility to keep track of all of the periodic things we need to do.*

Liz to raise this with William de Cameron.

## 7) New Business

- a) New Incorporated Societies (2022) Act

Some changes will require specific action, including:

- i) AGM date needs to be within 6 month of end of financial year (March).  
This would require either a change to the constitution to change AGM date or change EOFY (or both).
- ii) Anyone applying for SCANZ Committee or Treasurer or Registrar needs to declare in writing they are not disqualified.
- iii) Review disputes resolution process and include in constitution.
- iv) Adjust constitution wind up clause to name a specific beneficiary.

Once complete a re-registration of the society is required, within 2.5 years.

There is a contact email address for the Companies Office we can use to see if there is assistance available with the process. [engage@societies.govt.nz](mailto:engage@societies.govt.nz).

- b) The committee wishes to congratulate Master Domenego Farrante di Aldobrando & Lady Mærwynn æt Mædwe, selected by the Crown to be the next Baronage of Ildhafn. The committee also wishes to thank Master Edward and The Honourable Lady Elizabeth Braythwayte for putting themselves forward for the role.

Meeting Closed: 8:58.

Next Meeting: 7:30pm 16th October, 2022.