**SCANZ Committee Meeting Agenda- 10 February 2019**

**Agenda**

 **Previous Minutes**

**New Business**

1. Decide/confirm who will hold which office while we endeavour to regularise the turnover again.
	1. Richard noted he would he happy to be added to pool list of nominees, which now consists of just him.
2. EHS aspects that we need to address, and/or otherwise discharge these duties.
3. Mundane flow-on from the Plague outbreak.
	1. Look at reporting structures from events
4. SCANZ China situation update

**Matters Arising from previous minutes**

1. China memberships – If passed back to lochac to be removed from further list as action point.
2. Code of Conduct - Set of guidelines for event sign-in to be put together by SCANZ for NZ.
3. Policy review and revision regarding bullying and hate-speech Consultation – Procedure will be: broadcast any proposal for comment widely on NZ groups; receive comments via Althing or Committee lists.
4. Live-streaming of events
5. Branch funds held – Follow up re: Spending vs Saving.
6. Request that we look at purchasing a Cloud Accounting product. Believe this has now been discussed with Reeves, Will to confirm, if so actionable point.
7. SCANZ Financial Policy is 8 years old and needs work to update
8. Values statement
9. Grievance procedures.
10. Training resources