**SCANZ Committee Meeting Agenda- 11 August 2019**

Meeting Start – 2017

Present: Scott, David, James, Lachlan, Beth, Will, Richard

Apologies:

Scott handover to Richard completed, committee officially thanks Scott for his work over the last 4 years.

Richard being added to mailing list by Dave

Meeting Adjourned till 15/09/19

Meeting Start – 2017

Present: Scott, David, James, Lachlan, Beth, Will, Richard

Apologies:

**Agenda**

 **Previous Minutes**

**New Business**

1. James now employed by IRD, this has some slight ramifications re what I can and can’t do in various areas.

**Matters Arising from previous minutes**

1. Plague – Quarterly report note, conversation around perhaps changing reporting lines to include or just be orgs. Further discussion to follow. Lachlan agrees that we should come back to him with concrete suggestions about going forwards. Action SCANZ board.
2. Dropbox – Storage of formal records, can we store here, is it private. Lachlan to forward to Masonry.
3. Code of conduct – noted as a to follow up going forward, development ongoing.
4. Bullying and hate speech – noted as a to follow up going forward, development ongoing.
5. SCANZ financial policy – Workshop 3 Date to be set
6. Beths stewarding documents completed?
7. SCANZ Policy about around where people are storing documents with personal information, and org/group documentation. David coordinating with Masonry
8. NDA’s for Reeves – No, any further action required?
9. Combat Rules updates, nil advised for this meeting.
10. SCANZ broken incorporation rules, we cannot comply with the IRD requirements for Non profit organisations. We are missing a clause and cannot add this clause in. Action David to talk to Inc Soc’s.

**Matters Arising**

Meeting Closed –

Next meeting Scheduled for 13 Oct

Scheduled for next meeting: Review of reeve guide and stewarding documents.